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To,

The H.R Manager

**Sub: WELL ESTABLISHED MANPOWER SUPPLY RECRUITMENT AND CONSULTANCY FROM INDIA & NEPAL.**

Dear Sir,

We are pleased to introduce ourselves as one of the most reliable & trustworthy organization catering to the growing manpower demands in the Middle East Markets, for various industrial sectors namely:

- *Information Technology*
- *Infrastructure*
- *Service Industry*
- *Trading*

We are well established in the above Industrial sectors having more than 20 years experience with loyal customer clientele exceeding 200 companies in the Middle East market.

**- AHAD INTERNATIONAL (LIC NO.B-0114/MUM/PER/1000+1234/4035/94  
Mumbai & Delhi**

We promise that our association with your organization shall be fruitful and long lasting in the mutual business interests by meeting your manpower requirements in terms of cost, timeliness and simultaneously meeting all our delivery commitments in advance.

Kindly find AHAD INTERNATIONAL Profile and you may also visit our website [www.ahadinternational.in](http://www.ahadinternational.in) for all your queries.

Highly appreciate your positive response and looking forwarded for further queries.

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[www.ahadinternational.in](http://www.ahadinternational.in)



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We are attaching our Company Brochure for your perusal and requirements.

Sincere regards,

***Engr. Tahseen Ahmad Siddiqui***

-BE Aeronautical-

(Managing Director)

Ahad International, Mumbai – India

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Email: [ahad\\_tahseen@yahoo.com](mailto:ahad_tahseen@yahoo.com)

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**Ahad International** is a specialist organization to address the human resources requirement and provide solutions world wide, Ahad International now has a proud history of over two decades of excellent service. With over 200 satisfied clients and thousands of successful placements, **Ahad International** is fast attaining the status of a preferred solution provider for human resource problems.

## C O R P O R A T E P R O F I L E

### Vision

To participate in and contribute to the global corporate growth by fulfilling human resources requirements, the world over, and thus making human lines more comfortable.

### Quality Statement

**Ahad International** provides human resources solutions that are:

- Aligned to the client's corporate objectives
- Client's quality goals
- Consonant with the client's organizational ethos

### About Us

**Ahad International** has its corporate headquarters in Mumbai, India and branch offices in Chandigarh, New Delhi and Hyderabad. We also have associate offices in Bangladesh and Nepal. **Ahad International** and its associates operate with a dedicate team of qualified personnel. For catering to vertical-specific and client-specific requirement, we have a wide base of empanelled consultants, who are renowned experts in their respective field. These consultants interact with the executives whose profiles are given below, to complete the selection of personnel, as per client's requirements.

**Tahseen Ahmed Siddiqui:** An AERONAUTICAL ENGINEER with specialization in Human Resources, Tahseen is the Chairman of Ahad International. He has twenty years of experience in providing Human Resource Solutions to industries ranging from construction to information technology.

**Shaikh Sabihuddin:** A management post graduate with specialization in Human Resources. Sibihuddin, with corporate visions, carries twenty years of overseas experience in the banking Industry. His entrepreneurial experience in infrastructure projects in putting the group in commanding position in term of real estate growth in the subcontinent.



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## Target Corporate Segments

**Ahad International** caters to human resource requirements in all the industries. Some of the niche industrial segments in which we specialize are:

### Information Technology

- Software Solutions
- Networking
- Hardware
- Learning Solutions

### Infrastructure

- Construction
- Telecommunication
- Highways
- Environment
- Engineering

### Service Industry

- Banking
- Education
- Hospitality
- Medical & Paramedical Services

### Trading

- International Trade
- Super Market Operations
- Small and Large-scale Retailing

## Why Ahad International?

### a) Value Added Services

Riding on over two decades of extensive experience in human resource solution, **Ahad International** provides the following services:

- Executive Search
- Manpower Recruitment
- Corporate Training/Workshop
- Induction Programs
- Role Holder Profiling
- Performance Appraisal

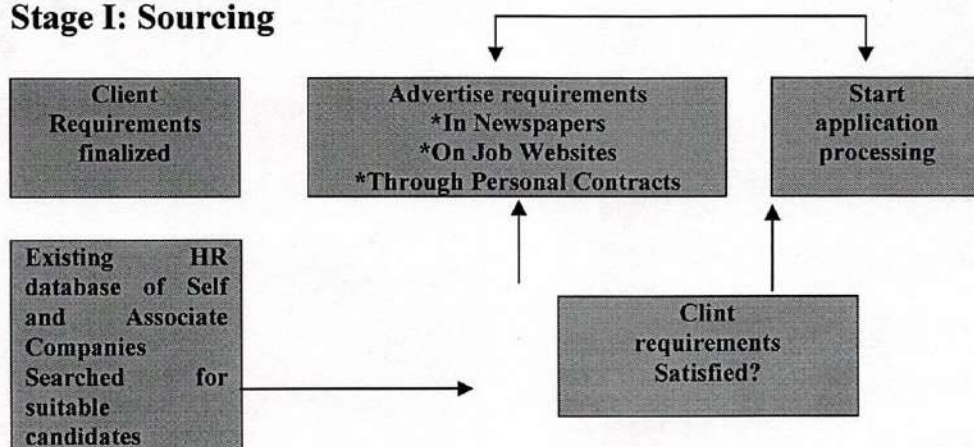


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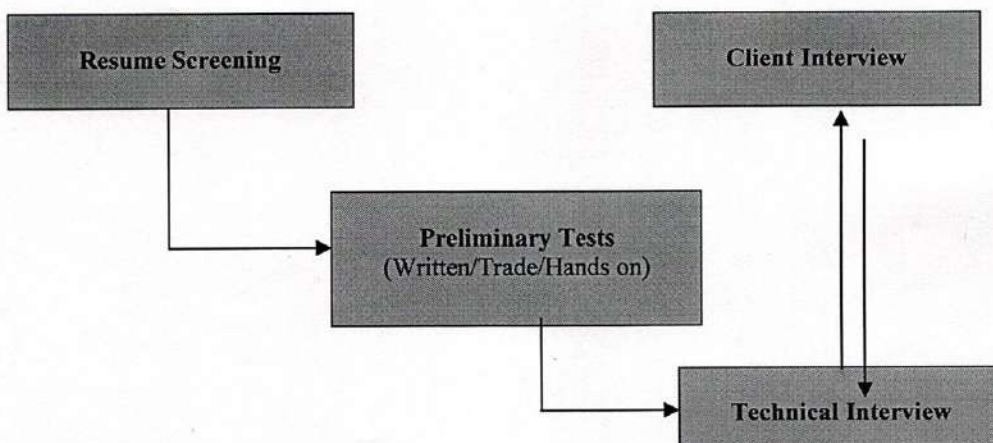


## Mode of Operations

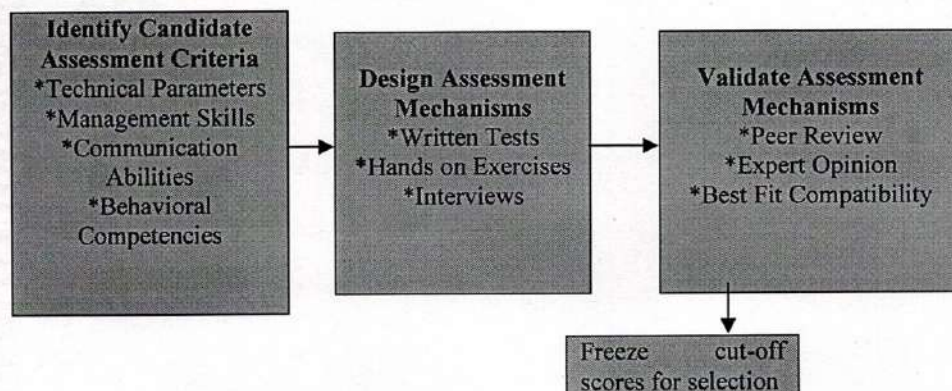
### Stage I: Sourcing



### Stage II: Skill Assessment



### Stage III: Interview Design



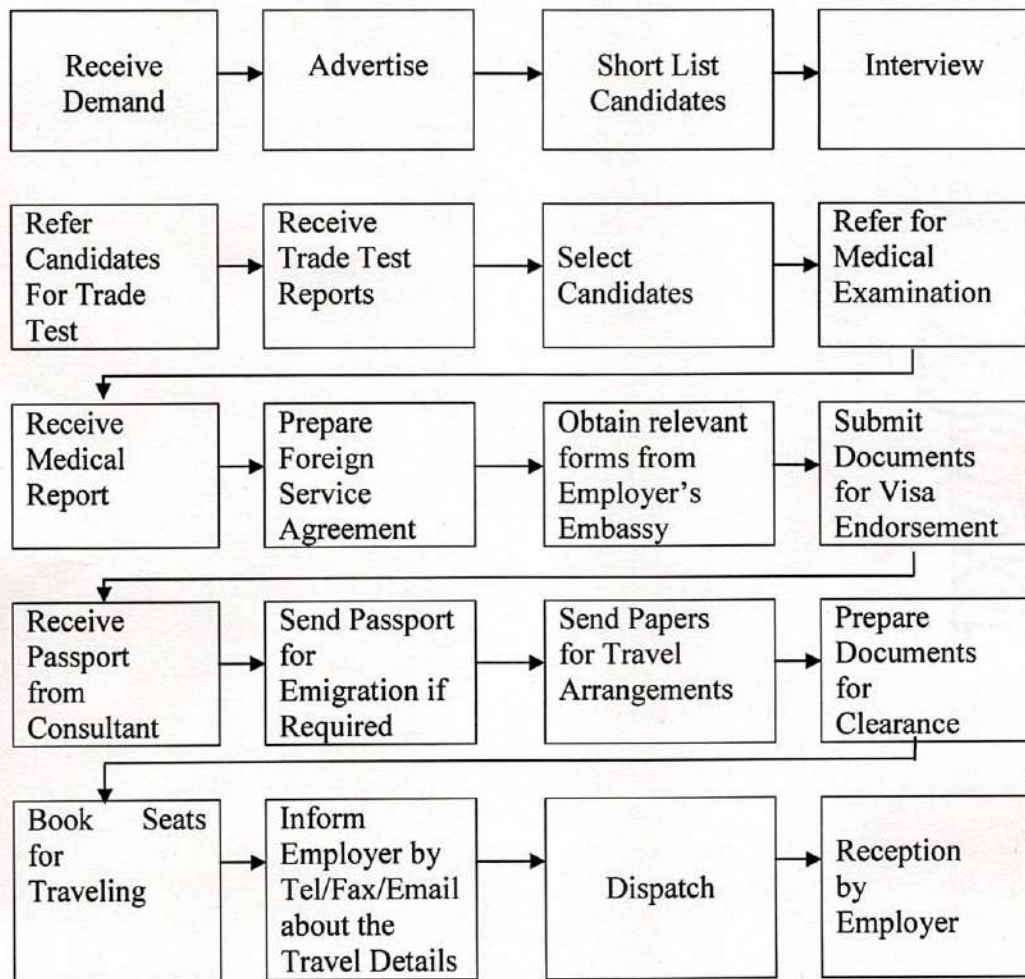




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## Functioning Process



## Process Timelines

| Activity   | Timeline (Days) |
|--|-----------------|
| Receive initial client requirement                       | 0               |
| Create skill specifications document                     | 1               |
| Obtain client approval on skills specification document  | 2               |
| Source potential candidates to match client requirements | 16              |
| Complete interview design process                        | 16              |
| Complete skill assessment                                | 23              |
| Complete documentation process for selected candidate    | 40              |



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## Documents Required for Overseas Recruitments

To help us find and expedite recruitment of personnel that our overseas clients need, we desire some documents from you. Document requirements vary from country to country.

### **KSA:**

- Authorization letter addressed to the Saudi Consulate either in Delhi or Mumbai, duly attested by Saudi Chamber of Commerce and Ministry of Foreign Affairs, copy of visa payment slip.
- Special Power of Attorney for Emigration, Demand Letter/Employment Contract (For candidates not having High School or Diploma Certificate, all documents must be attested by the Indian Embassy).
- Indian Embassy attested Sponsorship declaring form for Emigration suspension.
- Sponsor's Invitation letter addressed to Consular General, Saudi Consulate which is duly attested by the Chamber of Commerce or 2 visa slip form (MOI) and yellow visa slip for residence visa.

### **KUWAIT:**

- Indian Embassy attested contract.
- Demand Letter.
- Power of Attorney.
- Indian Embassy attested declaration form.
- Original Visa (2 sets).

### **QATAR:**

- Special Power of Attorney for Emigration, Demand Letter/Employment Contract (For candidates not having High School or Diploma/Degrees, all the documents mentioned above must be attested by the Indian Embassy).
- Sponsorship declaration form for Emigration suspension which is duly attested by the Indian Embassy.
- Visa copy.





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#### **OMAN:**

- Special Power of Attorney for Emigration, Demand Letter/Employment Contract (For candidates not having High School or Diploma/Degrees, all the documents mentioned above must be attested by the Indian Embassy).
- Sponsorship declaration form for Emigration suspension which is duly attested by the Indian Embassy.
- Visa copy.

#### **UAE:**

- Special Power of Attorney for Emigration, Demand Letter/Employment Contract (For candidates not having High School or Diploma/Degrees, all the documents mentioned above must be attested by the Indian Embassy).
- Sponsorship declaration form for Emigration suspension which is duly attested by the Indian Embassy.
- Visa copy.

#### **BAHRAIN:**

- NOC original.
- Emigration documents required in individual's name which is duly attested by the Indian Embassy.
- Agreement of Employment (to be submitted in Triplicate along with a copy of the NOC. Commercial registration of the Firm and Work permit).

We unite the world by creating healthy networks and linkages of cordial and mutually and beneficial relationship between the employees and the employers the world over.





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# Ahad International

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E-mail: [ahad\\_tahseen@yahoo.com](mailto:ahad_tahseen@yahoo.com)

[info@ahadinternational.in](mailto:info@ahadinternational.in)

## Our Branches:

### DELHI

26-D, 2<sup>nd</sup> Floor, Khizrabad,  
Near Lions Hospital, New Friends Colony,  
New Delhi-65  
+91-991087687 / +91 9719793222

### HYDERABAD

Khan #5-9-88/1/2/E, Sapphire Complex,  
Grd. Floor, Opp. Khan Lateef Khan Bldg,  
Fateh Maidan,,  
Hyderabad 500001 AP  
Tele: =91-40-66465531

### TRICHY

1/36, Sirmathi Complex,  
Opp. Chinthamani TVS Tollgate,  
Trichy – 620020 Tamil Nadu  
+91-0431-2411472/2411936

### CHANDIGARH BRANCH

S.C.F. – 84 Phase 2  
Mohali, Chandigarh  
(Punjab) 160055  
+91-172-6576395

### COCHIN BRANCH

Amina Building  
S. R. M. Road,  
Lisse JN Ernakulam  
Cochin – 18