

M Trivedi and Associates

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Profile

M Trivedi And Associates is a well established firm of Chartered Accountants since more than 15 years established by CA. Manish Trivedi. The proprietor is Bachelor of Commerce from Mumbai University, Fellow Chartered Accountant, DISA qualified and Insolvency Resolution Professional.

Quality

We have a team of well experienced and motivated professionals. We not only provide our clients with business solutions under one roof but also regularly and timely upgrade their knowledge. We believe to stay ahead in the changing economy to provide our clients with the most consistent and prompt quality services. We ensure 100% Quality in each and every consultation to provide the full satisfaction by merging knowledge, experience and creativity.

Our Vision

To achieve excellence in practice through perseverance and Innovation

Our Mission

To deliver global solution across all sectors

To work together with clients in assisting the management process and develop solutions, which suit their individual needs

Various Certifications

NSCI - CARE Performace Rating SE3B awarded by CARE Rating Agency

MSME Registration No.:27232101472

Insolvency Resolution Professional Registration No.IBBI/IPA-001/IP-P00555/2017-18/10985

Services Offered

We offer services in the field of

- ✓ Representation before Appellate Authorities
- ✓ Accounting System Implementation consultancy in Tally And Zoho Accounting Software
- ✓ Insolvency and Bankruptcy Law as Insolvency Professional
- ✓ Company Law and Secretarial Services
- ✓ Corporate Finance, Corporate Governance
- ✓ GST consultancy
- ✓ Income Tax consultancy
- ✓ Accounting
- ✓ Auditing
- ✓ Software Development Testing

Working Experience of Proprietor and Firm:

Experience in writing Book of Accounts manually in English and Gujarati since 1991

M/S. Y.R.Doshi And Associates, Practicing Cost Accountant Firm as Audit Assistant from 15/03/1993 to 30/10/1993.

M/S. Shailesh Hingarh & Co., Chartered Accountants as Accounts and Audit Assistant from 01/04/1994 to 05/10/1994

M/S. Y. K. Desai & Co., Chartered Accountants as Audit and Tax Assistant from 12/10/1994 to 01/09/1999 including 3 years Articleship

M/S. M. K. Mittal And Associates, Chartered Accountants From 01/12/1999 to 15/09/2000.

Credibility**Accounting**

Wrote Books Of Accounts

Finalization of Books of Accounts

Cost Audit Of Listed Public LTD Company

Review of costing records

Taxation:

Computation of Income of Individuals, Partnership Firm and Limited Companies, Calculation of Payment of Advance Tax and Filling of T.D.S. Returns, Appear before various income tax authorities to represent client

Audit:

Independently done Audit Of Proprietary Concern, Partnership Firms, Trust, Limited Companies upto Finalisation and Preparation of Audit Report, Additional details as required under Schedule XI to the Companies Act, 1956. Preparation of Tax Audit Report under Income Tax Act, 1961 including details of Form 3CD

Special Assignment Handled:

A Special assignment of Investigation of Accounting Problems Independently handled alongwith one other member. Our Job was to Prepare Bank Reconciliations, To do Ledger Scrutiny, Understand the Accounting Entries passed in the Books Of Accounts, Verify the wrong entries passed, To pass rectified entries in finalize the Books Of Accounts.

Company Law Matters:

Rendering consultancy in Company Law Matters, Formation of Companies, Writing of Minutes Books, Change of Name of the Company, Annual Filing, Conversion of Private Limited Company into One Person Company as well as LLP, Charge Satisfaction formalities, Declaration of Dividend, Appear Before Company Law Board, ROC for various compliances related matters

Other Legal Matters:

Formation of Partnership Firm, Drafting of Partnership Deeds

Drafting of Trust Deed, Complying the Trust Formation Procedures, Writing of Minutes Books

Training And Placement

Provide Training to the New Articles and Employees.

Financial Services

Prepare C.M.A. Data, Cash Flow and Fund Flow Statements and Financial Projections, Future and Option (F & O) Trading Consultancy

Started practicing under The Name M/S. Trivedi And Associates, Providing Accounting, Audit And Taxation Consultancy From 2003 to 2006 and from 2006 to Till day started practice under the name and style M/s M Trivedi and Associates, Chartered accountants.

Concurrent Bank Audit of Nationalised banks

Internal Audit of Public and Private Limited Company

The Following Assignments Completed

- ✓ Verification of Documents of Borrowings from Financial Institutions and It's Legal Compliance and Insurance of Fixed Assets. Review of Monthly Forex Report of the Company, Drafting of Reports and HR Policy on payment made through Credit Cards.
- ✓ Designing of Format for Repayment of Loan and interest Calculation Schedules In MS Excel of Term Loan, Packing Credit, Bills Discounting and MIS Reporting Format of Forex Monitoring
- ✓ Accounting Policy for Recording of Forward Contract as per AS-11
- ✓ Due Diligence Audit
- ✓ Critical Review of Monthly And Quarterly CEO Reports, Freight System and MIS Reports on Mutual Fund Investment
- ✓ Debtors' Aging Analyses, Direct and Indirect Taxation Matters of the Company
- ✓ Writing of Minutes Books, Preparation of Secretarial Compliance Report, Compliance of other Company Law Matter Like Alteration of Memorandum and Articles of Association, Change of Name of the Company, Formation of New Company, Minutes Writing, Consultation on Company Law Matters, Direct and Indirect Taxation Consultation, Representation before Company Law Board (CLB).
- ✓ Successfully Implemented Conversion of Manual Books of Accounts into Computerised Books of Accounts In Accounting Software 'Tally', Trained Matriculate Persons for Data Entry,
- ✓ Attended DRT (Debt Recovery Tribunal), Cheque Bouncing Cases, Formation Of 100% EOU. Statutory Audit, Consultancy of Tax Planning.
- ✓ Income Tax assessment Proceedings including representation and appearance before commissioner (Appeal), Income Tax Appellate Tribunal (ITAT)
- ✓ Audit of charitable trusts and various compliances under income tax act as well as Maharashtra public trust act and rules.