

ARISH GULZAR

D.O.B : 11 DECEMBER 2001

Completed BBA from ISBM University. I was born and brought up in Bijnor UP. Along with my studies I was often a part of several events which were organized at Inter School, and in the Intra School. Won several awards at the Inter-School events as well as Intra School events . I was a part of the SeQuin team (news letter), in-charge of designing, and was also an integral part of the Agni House Council meeting. I consider my self a responsible and orderly person. I am looking forward for work experience.

COMPUTER SKILLS

- Data Entry / Data Management
- Spreadsheet (EXCEL)
- Slide presentation / Computer operations
- Microsoft office

EDUCATION

SELAQUI INTERNATIONAL SCHOOL DEHRADUN

2015-2020

10th board (CBSE) 75%

12th board (CBSE) 81%

ISBM UNIVERSITY

BBA (Bachelor in business administration)

2021-2023

WORK EXPERIENCE

CURRENTLY WORKING

- **E-Services DSA**

(Finance/Refinance) (Pv/Hcv/Lcv/Cv)

(OFFICE ADMINISTRATION/FINANCE CONSULTANT)

JOINING MONTH/YEAR: March 2024

- **MARUTI SUZUKI INDIA LIMITED**

March 2023 to Feb 2024

RELATIONSHIP MANAGER (sales executive)

INTEREST/HOBBIES

- Photography
- Videography
- Editing
- Travelling

SKILLS

- Project Management ●●●●●●
- Problem Solving ●●●●●●
- Communication ●●●●●●
- Personality ●●●●●●
- Leadership quality ●●●●●●

CONTACT

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📍 S/O Gulzar Ahmad, Korba, Chhattisgarh 495677 India

DECLARATION

"I declare that the information presented in this resume is true and accurate to the best of my knowledge. I assure you that my experience, skills, and qualifications meet the requirements of the job and I am committed to making a positive contribution to your organization."

SIGNATURE